



**SASKATCHEWAN DARTS
ASSOCIATION INC.

CONSTITUTION**

REVISED & DISTRIBUTED BY:

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PRESIDENT**

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1. NAME

- 1.1 The name of the ORGANIZATION shall be the SASKATCHEWAN DARTS ASSOCIATION INC., hereinafter called the SDA.
- 1.2 The bylaws and rules shall be consistent with the constitution.
- 1.3 The Executive Officers of the SDA shall be:
 - a) President
 - b) First Vice President
 - c) Second Vice President
 - d) Secretary
 - e) Financial Director
 - f) Youth Director
 - g) Member at Large
 - h) Zone Directors
 - i) Immediate Past President

The above officers shall act as the Executive Committee on behalf of the Board of Directors.

- 1.4 The Board of Directors of the SDA shall be comprised of the Executive Officers of the SDA plus the Zone Directors.

2. OFFICE

- 2.1 The Registered Office of the SDA shall be that at which its administrative business is conducted.

3. AUTHORITY FOR ESTABLISHMENT AND OPERATION

- 3.1 SDA is hereby established under the authority of the National Darts Federation of Canada (NDFC) and their constitution and bylaws.
- 3.2 SDA shall also be in association with Sask Sport Inc. and their constitution and bylaws.
- 3.3 SDA will operate and be administered in accordance with the NDFC constitution, bylaws, rules and regulations. It will also be administered in accordance to their own constitution, bylaws, rules and regulation.
- 3.4 SDA will operate on a yearly budget which will involve a yearly grant from Sask Sport Inc., based on a yearly projected budget from the association, yearly membership fees, and any other fundraising events held by the SDA.
- 3.5 This constitution, and bylaws which amplify it, and with any other order, or instructions that may be issued from time to time by a higher authority.

4. OBJECTIVES

- 4.1 To promote the sport of darts within the province.
- 4.2 To bring members up to the level of national and international play.
- 4.3 To qualify members to the level of coaches and officials within national and international play.

- 4.4 To assist other dart organizations within the province, when possible, to the extent possible in the interest of darts and the association.
- 4.5 To adhere to the rules and regulations in accordance with the NDFC.

5. MEMBERSHIP

- 5.1 Membership is open to anyone taking an active interest in the sport of darts, however, only members whose permanent residences are located within a designated Saskatchewan zone may participate in Zone or Provincial playoffs and may hold a position on the Executive Operating Committee.
- 5.2 Membership fees shall be paid to the SDA as laid down by the Executive and approved by the general membership. The dues shall include the assessment determined by the NDFC.
- 5.3 Only cards supplied by the NDFC and endorsed by the SDA will be accepted.

6. EXECUTIVE OPERATING COMMITTEE

- 6.1 Any member that is elected to the Executive Operating Committee, hereafter referred to as the Executive, shall be a current card holding member of the SDA, and a member in good standing.
- 6.2 The Executive will also control all activities of members as long as they are current card holding members of the SDA.
- 6.3 The Executive shall consist of the following positions which will be held by elected members of the SDA:
 - a) President
 - b) First Vice President
 - c) Second Vice President
 - d) Secretary
 - e) Financial Director
 - f) Youth Director
 - g) Member at Large
 - h) Immediate Past President
- 6.4 The duties and responsibilities of the executive will be set forth in the bylaws of the constitution.
- 6.5 Executives of the SDA shall hold office for a minimum of two (2) years unless given a vote of non-confidence by the general membership (see Bylaw B13).
- 6.6 Terms of office shall be from July 1 – June 30. This is based on having the same year as funding provided by Sask Sport Inc. This does not apply when a vote of non-confidence has been called.

7. COMMITTEES

- 7.1 All committees will be appointed by the Executive as required throughout the year under the direction of the president. Each committee will be chaired by a member of the Executive as appointed by the president.
- 7.2 Each committee will be responsible to the Executive as well as the SDA for the effective operation of that committee.

8. FINANCES

- 8.1 Finances will be handled by the Financial Director of the SDA. The Financial Director will administer the funds under the directions of the Executive.
- 8.2 The Financial Director will control all monies received by the SDA and keep in a proper ledger of transactions.
- 8.3 Signing of all SDA cheques must have two (2) signatures, one being that of the Financial Director and the other being that of the President, First Vice President, Second Vice President or Secretary. Providing one of the other signatures is not that of the Financial Director's spouse.
- 8.4 The books of the SDA will be audited on a yearly basis by an audit team or company not associated with the SDA.
- 8.5 All financial reports will be placed available for members before the general membership meeting.

9. MEETINGS

- 9.1 Annual General Meetings will be held at the place, date, and time as set out by the Executive. Notification of such meetings will be in the form of a written and/or electronic notice to all Zone Directors one (1) month prior to the meeting.
- 9.2 General Meetings will take place as required by the Executive to carry out yearly association functions, the upcoming budgets for the new year, and any other business as they require.
- 9.3 Executive Meetings will be at the order of the President with notification either in writing or direct contact with the Executive with at least one (1) month prior notice of the meeting place, date, and time.
- 9.4 Special or Emergency Meetings may be called by at least two (2) or more Zone Directors or by the Executive Operating Committee. Written notice will be forwarded to all Zone Directors and Executive Operating Committee showing the place, date, and time along with the subject of the meeting. The only business that will be discussed is the business of why the meeting was called.
- 9.5 Any member may request a ballot be taken on any item of business at any meeting.

10. QUORUM

ANNUAL GENERAL MEETING

- 10.1 Two-thirds (2/3), or twenty (20), members and at least three officers of the Executive Committee, including at least one (1) Presidential Officer (President, First Vice President or Second Vice President) shall constitute a quorum for Annual General Meetings.

BOARD OF DIRECTORS MEETING

- 10.2 Three-fifths of the Board Members, including at least one (1) Presidential Officer (President, First Vice President or Second Vice President) shall constitute a quorum for Board of Directors Meetings.

EXECUTIVE MEETINGS

- 10.3 Fifty (50) percent of the elected members, including either the President, First Vice President or Second Vice President, shall constitute a quorum for Executive Meetings.

11. AMENDMENTS TO THE CONSTITUTION

- 11.1 Proposals to amend the constitution or bylaws will be done in writing to the Secretary, and a minimum of one (1) other Executive, any time up to thirty (30) days before a General Meeting.
- 11.2 Any member submitting an amendment will clearly write out the proposed amendment including their name, the name of the seconder, and the date of the proposal. These amendments will then be accepted as NOTICES of MOTION.
- 11.3 The Secretary will send all Zone Directors and Executive a copy of the proposed amendments within one (1) week of receiving the proposed amendments.
- 11.4 The Executive will also have the right to change a notice of motion to bring it up to a level suitable that it may be brought to a General Meeting.
- 11.5 The Executive has the right to veto an amendment without bringing it forward to the general membership.
- 11.6 The Executive may, in the best interests of the SDA, amend the constitution or bylaws. Members shall be advised of such amendments at the following General Meeting.
- 11.7 The Secretary will record all amendments and bring to the General Meeting. All amendments are to be dated.

12. BYLAWS

- 12.1 The SDA may make, repeat, and amend Bylaws as it may from time to time consider necessary. The making, revising, and amending of the Bylaws shall be effected at a Board of Directors meeting.

13. ZONES

- 13.1 The province of Saskatchewan will be divided into zones that will be controlled by the SDA in accordance with this constitution and bylaws. Town/cities that border two provinces may be included/added to a Saskatchewan zone.
- 13.2 Each zone will elect, at an annual zone membership meeting, a zone committee that will sit as their controlling agent within the SDA.
- 13.3 Each zone committee shall consist of at least:
- a) Zone Director
 - b) Zone Director Assistant
 - c) Secretary/Financial Director
 - d) Member at Large
- 13.4 Only the Zone Director or designate will participate/sit on the Executive at Executive, Special or Emergency Meetings.
- 13.5 Zone Committees shall comply with the constitution and bylaws of the SDA and will obey all rules and regulations set forth by the Executive and the NDFC.

14. PROVINCIAL CHAMPIONSHIPS

- 14.1 The provincial championships shall be the responsibility of the executive and the host zone committee.
- 14.2 Zone quotas for representation into the provincial championships shall be laid out by the executive in accordance with Bylaw B17 of this constitution.

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